

Gallatin Valley Human Resources Association (GVHRA) Board Meeting APRIL 2023 Minutes

In-Person Location: VIA GOOGLE MEET ONLY

Virtual Location:

Meeting ID: meet.google.com/cst-raq-qzf

Tuesday, April 11, 2023 @ 5:30pm

- **Call to Order: 5:32pm - Amanda called the meeting to order**
 - **PRESENT VIA ZOOM:**
 - Amanda Keith (President)
 - Shannon Kirby (Secretary)
 - Amy Hager (Membership)
 - Nicky Lowery (Programs Co-Chair)
 - Megan Young (Certifications)
 - **ABSENT:**
 - Nancy Axtell (Workforce Readiness)
 - Jen Buchanan (Programs Co-Chair)
 - Erin Loucks (Past President)
 - OPEN POSITION (Webmaster) Erin Loucks (temporarily until filled)
 - Grover Wallace (Foundation)
 - Patti Berg (Legislative)
 - Megan Young (Certification)
 - John Reed McDonald (Diversity)
 - Melinda Hill (College Relations)

- **Minutes: Approval of February/March Minutes**
 - Approved via survey

- **Business Carried Forward**
 - Move board meeting week to no longer conflict with program week.
 - Already in the calendar
 - Review/Update/Approve 2023 Budget
 - Not enough members to vote
 - February,/March Meeting Minutes Approved
 - Election Results: Amanda Keith to President
 - President-Elect: Anyone interested?

- **New Business**
 - GVHRA Responsibilities @ Montana SHRM Conference

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- 50/50 Split the Pot
- \$100 GVHRA Chapter Gift Basket
- 13 - 15 Silent Auction Items
 - Possible West Paw Silent Auction Basket
- GVHRA Attendees at Montana SHRM Conference
 - Amanda Keith
 - Melinda Hill
 - Amy Hager

• Vice President Reports

- **Treasurer: Sarah Kelley**
 - Checking balance \$15,441.98
 - Savings \$5,019.74
 - No checks written since the last meeting.
- **Secretary: Shannon Kirby**
 - Not present. No report.
- **Membership: Amy Hager**
 - Membership is Increasing
 - Southwest Montana Manufacturing Partnership potential member
 - Amanda/Amy/Erin to meet on integration/Mail Chimp
 - 103 Members through SHRM
 - April Meeting: 17 Attendees Total
 - In-Person: 15
 - Virtual: 2

Certification: Megan Young

- CEs have been posted to the portals

• **Programs: Nicky Lowery**

- No May Meeting
- June Meeting: Kari Gras
- September:
 - Send out survey
 - Create a Paid Zoom Account
 - Motion by Amy:, Second: Nicky Send link to all registrants regardless of whether or not they registered in-person/virtual

- Bozeman Public Library
- MSU Police Department War Room
- Bozeman Safety Center
 - Conference Room
 - Seating for 82 - 92
 - AK to reach out
- First Security Bank Conference Space
 - Seating for 18 - 20
 - No Wi-Fi
 - Parking is behind the bank



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- o AK to check for JD/Review By-Laws

• Core Leadership Reports

- o **College Relations: Melinda Hill**
 - Not present. No report.
- o **Diversity: John-Reed**
 - Not present. No report.
- o **Workforce Readiness: Nancy Axtell**
 - Not present. No report.
- o **Foundation: Grover Wallace**
 - Not present. No report.
- o **Legislative: Patti Berg**
 - Not present. No report.
- o **Webmaster: Erin Loucks (temporarily)**
 - Not present. No report.

• Volunteers

• General

- o Report on SHAPE related activities for log (standing agenda item).
 - Promote the SHRM Certification Program (on monthly slides)
 - Use quarterly rolling powerpoint at meetings
 - Submit monthly program for Recertification Credits
 - Review SHAPE initiatives

Order Name Tags
Business Cards

- Adjourn at 6:10Pm

Shannon Kirby - MS, SHRM - SCP, HRCI SPHR, Secretary

6/20/2023
Date

Amanda Keith
Amanda Keith, SHRM - SCP, President

10/15/2023
Date

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Board Member	Position	Email	Phone	Company
Keith, Amanda	President	amandarosa12.17@gmail.com	406-579-8517	Murdoch's
Sarah Kelly	Treasurer	smwoods1@gmail.com	907-347-2789	Executive Services
Kirby, Shannon	Secretary	athena68@bresnan.net	406-930-2174	Wilcoxson's, Total Electric, consultant
Erin Loucks	Past-President	eloucks@lonepeakpt.com	406-600-4904	Lone Peak PT
Hager, Amy	VP Membership	amyhager12@gmail.com		WestPaw
Buchanan, Jennifer	VP Programs (Co-Chair)	jimbuchanan1979@gmail.com	406-209-3848	Blue Cross Blue Shield
Lowry, Nicole	VP Programs (Co-Chair)	nicky8850@gmail.com	202-695-5326	Montana State University
Young, Megan	VP Certification	myoung@americanbankmontana.com	406.223.0059	American Bank - MT
Axtell, Nancy	Workforce Readiness	naxtell@mt.gov	406-582-9234	Bozeman Job Service
Berg, Pattie	Legislative Chair	patricia_berg@live.com	406-209-2096	Berg Personnel Solutions
Wallace, Grover	Foundation Chair	Wallace_grover@yahoo.com	719-233-8722	Grover Wallace & Associates
OPEN	Web Master			
Hill, Melinda	College Relations	m.hill3922@outlook.com	406-589-4866	GCC
McDonald, John-Reed	Diversity Chair	johnreed@gigworx.com	406-312-0452	GigWorx