

Gallatin Valley Human Resources Association (GVHRA) Board Meeting JUNE 2024 Minutes

In-Person Location: VIA ZOOM ONLY

Virtual Location:

Topic: GVHRA May Board Meeting

Time: June 11th, 2024 05:30 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/97815815620?pwd=XBtZ19OWlu6sZpgrrzXfMVM6EjiBjH.1>

Meeting ID: 977 8273 2731

Passcode: 457892

○ **PRESENT VIA ZOOM:**

- Amanda Keith (President)
- Thomas Reynolds (Workforce Readiness)
- Renee Storm (Certification)
- Bethany Davies (Programs Co-Chair)
- Allyson McDonald (Webmaster)
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○ **ABSENT:**

- John Reed McDonald (President Elect)
- Dawn Brown (Programs Co-Chair)
- Erin Loucks (Past-President)
- Amy Hager (Membership)
- Shannon Kirby (Secretary)
- Sarah Kelley (Treasurer)
- Grover Wallace (Legislative)
- Michelle Hintz (Diversity)

- **CALL TO ORDER:** 5:34 pm- Amanda called the meeting to order
- **Minutes:** Approve May Minutes - send via vote

● **Business Carried Forward**

- AI Meeting Minute Extension for Zoom/Team
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● **New Business**

- **By-law Approval Pending**
 - Amanda sent update bylaws to SHRM National (Art Gloria) for approval.

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- **Southwest Montana SHRM Branding Packet**
 - Board review/approval and confirm with SHRM National
 - Allyson - changing url - swmt.shrm.org
 - Set a changeover date - potentially July 25th
 - Operations Meeting
- **SHRM Annual Conference**
 - Anyone attending?
- **August Meeting Update**
 - Thursday, August 15th
 - Evening Member Meeting and Social
 - PIE - offered their space/social space/outdoor space/parking
 - 5:30pm - 7:30pm
 - Light beverages & snacks
 - Tie next member meeting to September Roundtable Discussion
 - Social Responsibility, ESG, other HR topics
 - Tie in rebranding
 - Catering: Fork & Spoon has excellent catering options
 - Vote: make the meeting free, potential vote on catering budget.
 - Michelle to lock in speaker.
- **Vice President Reports**
 - **President-Elect – John Reed McDonald**
 - Resigned due to business taking off.
 - Allyson will be interim President-Elect.
 - **President-Elect**
 - Connect to pick up where John-Reed left off.
 - **Treasurer - Absent**
 - Request finalized budget.
 - **Secretary - Absent**
 - **Membership - Absent**
 - **Certification -**
 - 2 pending certs,
 - Looking to put together a SWMT SHRM sponsored study group.
 - \$150 to reschedule your SHRM exam window.
 - Study outline, flashcards, books,
 - December 12st - February 15th - next testing window
 - Promote in August, launch in September
 - Applications accepted through June 4th, early bird: September 11th, standard deadline November 9th
 - **Programs**
 - Working on August/ September meeting
- **Committee Reports**
 - Operation

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- Waiting for final bylaw approval, then will update with the Montana Secretary of State.
- **Outreach**
 - June 5th Committee Meeting Recap
 - Member Drive
 - More engagement, get out there and talk about value of SHRM.
 - Smaller businesses
 - Target specific area/industries
 - Create spreadsheet to track current affiliation, who we have already reached out to.
 - Summer Member Drive tied to August Meeting.
 - Value of local chapter.
 - Membership to pull regular reports, MAL report.
- **Core Leadership Reports**
 - College Relations - VACANT
 - Diversity - August Meeting
 - Workforce Readiness
 - Trying to connect with Anna K.
 - Need language in bylaws on HR Leader nomination/award
 - AK - Connect w. Dawn in Helena regarding HR Leader of the Year Award
 - Michelle Bossert - Chief HR Officer of GC- more involvement
 - Foundation - VACANT
 - Legislative - Absent
 - Communications
 - Newsletter Update & Feedback
 - A lot of info to share especially on DEI side.
 - Newsletter schedule rotates
 - Meeting announcement
 - Chairs submit important topics/articles
 - Certification deadlines
 - Legislative updates
 - **Provide article/topic to Allyson by July 19th**
 - Monthly Meeting Info to Allyson
 - Michelle to get copy for August meeting
 - Newsletter Sections
 - Break down into ~5 consistent sections
 - Newsletter in conjunction with monthly membership meetings, if move to bi-monthly membership, newsletter published on non-meeting months
 - First Newsletter
 - August Meeting & rebranding
 - Social Media Posts
 - Need to create new SWMT SHRM Facebook page



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- Board Meetings: Second Thursday of Month

● Committee Reports

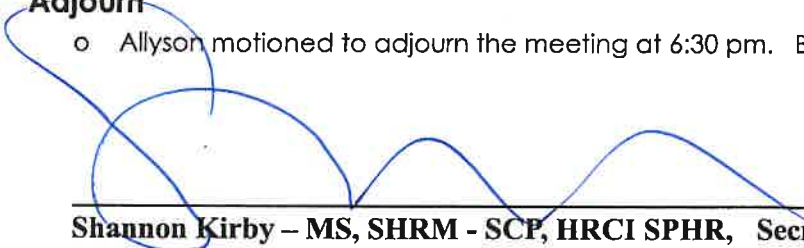
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● General

- Report on SHAPE related activities for log (standing agenda item).
 - Promote the SHRM Certification Program (on monthly slides)
 - Use quarterly rolling powerpoint at meetings
 - Submit monthly program for Recertification Credits
 - Review SHAPE initiatives

● Adjourn

- Allyson motioned to adjourn the meeting at 6:30 pm. Bethany and Michelle seconded.


Shannon Kirby – MS, SHRM - SCP, HRCI SPHR, Secretary


Date


Amanda Keith, SHRM - SCP, President


Date



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Board Member	Position	Email	Phone	Company
Amanda Keith	President	amandarosa12.17@gmail.com	406-579-8517	City of Bozeman
John Reed McDonald	President-Elect	GVHRA.PresidentElect@gmail.com	406-312-0452	GigWorx
Sarah Kelly	Treasurer	smwoods1@gmail.com	907-347-2789	Executive Services
Shannon Kirby	Secretary	athena68@bresnan.net	406-930-2174	Wilcoxson's, Total Electric, glassybaby, consultant
Erin Loucks	Past-President	eloucks@lonepeakpt.com	406-600-4904	Lone Peak PT
Amy Hager	VP Membership	amyhager12@gmail.com		WestPaw
Dawn Brown	VP Programs (Co-Chair)	dawn@montanaaleworks.com		Aleworks
Bethany Davies	VP Programs (Co-Chair)	bethany@bigskychamber.com	406-529-4819	Big Sky Chamber of Commerce
Renee Storm	VP Certification	gvhra.certification@gmail.com	406-599-9167	Profitable Ideas Exchange
Thomas Reynolds	Workforce Readiness	tereynolds@yahoo.com	803-634-8292	
Grover Wallace	Legislative Chair	wallace_grover@yahoo.com	719-233-8722	Grover Wallace & Associates
VACANT	Foundation Chair			
Allyson McDonald	Communications Director	gvhra.webmaster@gmail.com	559-696-6607	HR Manager, TETER, Inc.
VACANT	College Relations			
Michelle Hintz	Diversity Chair	michelle@bozo.coop	406-599-0678	Co-Op